

THE ROMAN CATHOLIC
ARCHDIOCESE OF ATLANTA



OFFICE OF CHILD & YOUTH PROTECTION

Minor Volunteer Application

Section A: To be completed by parent or guardian

Full Legal Name of Minor: _____
(First) (Middle) (Last)

Address: _____
(Street) (City) (State) (Zip)

Minor Email Address: _____

Date of Birth: ___/___/___ Minor Phone Number: ___-___-___ Current Grade Level: _____

- Currently Attending _____
(School Name)
- Homeschooled

YES NO 1. Has your child ever been charged with, arrested for, or convicted of a crime other than a minor traffic violation?

YES NO 2. Has your child ever been the subject of an investigation involving an allegation of sexual abuse?

YES NO 3. Has a civil or criminal complaint ever been filed against your child alleging physical abuse or sexual abuse?

YES NO 4. Has your child ever been terminated from employment for reasons relating to allegations of physical abuse by your child?

YES NO 5. Has your child ever received any medical treatment, physical or psychological, for reasons involving physical abuse or sexual abuse by your child?

* If yes to any of the above questions, please give an explanation of the circumstances on the back of this page.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: ___/___/___

Section B: To be completed by Safe Environment Coordinator

Location Name: _____ City: _____

Date minor volunteer's School Reference Form was received and approved: ___/___/___ OR

Date minor volunteer's references were checked if homeschooled: ___/___/___

Safe Environment Coordinator Name (please print): _____

Safe Environment Coordinator Signature: _____ Date: ___/___/___

THE ROMAN CATHOLIC
ARCHDIOCESE OF ATLANTA



OFFICE OF CHILD & YOUTH PROTECTION

Confidential School Reference Form

Section A: To be filled out by applicant & parent

Full Legal Name of Minor: _____
(First) *(Middle)* *(Last)*

Grade: _____ Minor Email Address: _____

Location of service (volunteer/work): _____

Name and email address of the person at the location to whom this form should be sent:

(Name) *(Email address)*

Minor Signature: _____ Date: ____/____/____

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: ____/____/____

Section B: To be filled out by school official

Please complete the confidential reference form regarding the above named student who would like to volunteer/work with children and/or vulnerable individuals. Scan and email this form to the contact at the location listed above for which the student would like to volunteer/work.

YES NO Is the applicant a student in good standing at your school?

YES NO Has the applicant ever been the subject of an investigation involving an allegation of bullying, harassment, physical abuse, sexual abuse or other abusive behavior?

YES NO Has the applicant ever been in trouble at school and received a consequence greater than detention?

YES NO Do you know of any reason the applicant should not be placed in a position of trust with children and/or vulnerable individuals?

YES NO Do you recommend the applicant for such a working with children and/or vulnerable individuals?

Please call for more information.
 Please see comments on the back of this page.

School Official's Name: _____ Position: _____

School Official's Signature: _____ Date: ____/____/____

School Name: _____ City: _____

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OFFICE OF CHILD & YOUTH PROTECTION

Homeschool Student Confidential Reference Form

Section A: To be filled out by applicant & parent

Full Legal Name of Minor: _____
(First) *(Middle)* *(Last)*

Minor Email Address: _____

Location of service (volunteer/work): _____

Three non-relative references (e.g. coach, piano teacher, Scout leader):

(Name) *(How this adult knows you)* *(Email address and/or phone number)*

(Name) *(How this adult knows you)* *(Email address and/or phone number)*

(Name) *(How this adult knows you)* *(Email address and/or phone number)*

Minor Signature: _____ Date: ____/____/____

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: ____/____/____

Section B: To be filled out by Safe Environment Coordinator

Please contact the three non-relative references of the homeschooled student listed above and ask the following questions. A record of the answers to these questions, the date, and the time of the conversation must be kept on file for each reference listed above.

1. How long have you known the applicant?
2. In what capacity do you know the applicant?
3. To your knowledge has the applicant ever been the subject of an investigation involving an allegation of bullying, harassment, physical abuse, sexual abuse or other abusive behavior?
4. Has the applicant ever gotten in trouble during a time he/she was with you and received a consequence greater than a verbal reminder/reprimand?
5. Do you know of any reason the applicant should not be placed in a position of trust with children and/or vulnerable individuals?
6. Do you recommend the applicant?
7. Is there anything else you would like to share?

Safe Environment Coordinator Name (please print): _____

Safe Environment Coordinator Signature: _____ Date: ____/____/____